











Minutes of Developing Capacities for Effective Aid Management and Coordination Project Board Meeting

Project Name:	Developing Capacities for Effective Aid Management and Coordination Project		
Date of Meeting:	23 March 2015	Time:	16.00PM
Chair:	Madhu Kumar Marasini	Location:	Ministry of Finance

Attendees			
Name	Title	Organization	Signature
MadhuKumarMarasini	NPD/ECCD Chief	MoF	
Dr. Babu Ram Marasini	Joint Secretary	MoHP	
Reshami Raj Pandey	Joint Secretary	MOFALD	
Bhuban Karki	NPM/Under Secretary	MoF	
Khagaraj Paudyal	Under Secretary	MoE	
Sophi kemkhadze	Deputy Country Director	UNDP	
Andy Murray	Statistics Advisor	DFID	
Heema Khadka	Assistant Country Director	UNDP	
Dharma Swarnakar	Program Analyst	UNDP	
Tilak Man Singh Bhandari	Senior Program Officer	DCEAMC	

Meeting Agenda	
Topic	Presented by:
1. Progress Review of QWP-1 (Jan-March, 2015) – Q1 Results & Financial Delivery	Mr. Bhuban Karki
2. Extension of the Project/Scoping Mission	Mr. Bhuban Karki
3. Review and approval of AWP 2015 and 2 nd Quarter work plan – Planned Activities & Funding Situation	Mr. Bhuban Karki
4. Presentation of the major findings of the Scoping Mission	Mr. Dharma Swarnkar

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Discussion/ Decision and Action		
Topic (Discussion)	Action (including time line to complete the recommended action)/ Decision	Responsible Person for action
<p>Mr. Madhu Kumar Marasini, NPD and Chief of IECCD/MoF welcomed the participants and appreciated the DPs for continuing their support to accelerate the tempo of the project.</p> <p>Agenda 1: Progress Review of QWP-1 (January-March, 2015)</p> <p>National Project Manager Mr. Bhuban Karki presented the progress of the project for the period of January – March 2015. He highlighted the major achievement made during the period. The presentation includes the project progress to operationalise the Aid Management Platform, Drafting of Development Cooperation Report and publication of the report. He also shared the delivery status of the project.</p>	<p>The project board reviewed the Quarter 1 Progress.</p>	
<p>Agenda 2: Extension of project/Scoping mission</p> <p>The NPM also presented the status of the scoping mission. With the introduction of the new Development Cooperation Policy 2014, the scoping mission did a comprehensive problem analysis with the identification of indicative solutions. Hence, the plan for the project document as anticipated before could not be possible. So, the mission suggested to extend the project until December 2015 to ensure sufficient time for the enhanced dialogues between government and development partners to design a full-fledged project for the implementation of the DCP.</p>	<p>The project board approved the extension of the project until December 2015 including the contract extension of the project staff.</p>	

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<p>Agenda 3: Annual Workplan 2015/Quarter 2 planned activities : NPM Presented the work plan for Jan- December 2015 including the activities earlier approved until March 2015. The workplan includes the following:</p> <p>AMP Implementation</p> <ul style="list-style-type: none"> • Provide help desk service to DPs/IECCD/INGOs about AMP operation • Conduct orientation of AMP to senior level GoN officials. <p>Policy Support - DCP implementation and Publications</p> <ul style="list-style-type: none"> • Support IECCD on developing Policy Action Plan • Support IECCD in drafting of Development Cooperation Report, printing of 1000 copies of DCR, 1000 copies of news letter and 4000 of DCR brochures • Review of SWAP • Aid literacy at regional level <p>Funding Situation</p> <ul style="list-style-type: none"> • The proposed workplan of Jan- December 2015 is \$234,600 and will be funded by UNDP. • The proposed quarterly workplan of April – June 2015 is \$40,240. 	<p>The project board approved the AWP and second quarter work plan.</p>	<p>Project Manager/ SPO</p>
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Agenda 4: Presentation of the Major finding of the Scoping Mission:

Mr. Dharma Swarnakar, Program Analyst of UNDP presented major findings and potential solutions of the report of the Scoping mission. In line with the report, he further emphasized the need of the extension until 2015 to continue the AMP support and also initiate the preparatory works for the DCP implementation. DFID expressed their flexibility to provide funding for the new project after January 2016 as well as some assistance during the current period. NPD counted on the support from other DPs including Denmark.

Sophie ,DCD UNDP, expressed satisfaction with the project output and reiterated UNDP's support for the extension of the project until December 2015. She also highlighted the need for more time for the design of the new project. She further said that while the AMP is an exemplary case of data base in Nepal which is very unique and successful program being implemented and progress achieved in a very short period of time, now there is a need to strengthen AMP to improve it further in enhancing its use and also to explore possibilities for the effective implementation of the DCP.

Mr. Babu Ram Marasini, Joint Secretary, Department of Health and Population reiterated the continuity of this project and suggested operational research of taking feedback of their need from few DPs and GoN agencies.

Reshami Raj Pandey, Joint Secretary of MOFALD reiterated the activity of conducting a study about the performance of SWAP. He expressed satisfaction with the DCP enactment.

Mr. Andy Murray, Statistics Advisor, DFID said that the data quality is very important and quality as well as coverage should be improved. He said DFID is ready to align with the initiatives of the MoF and can discuss further during the phase of new project. He also suggested to design the project that is more concrete and manageable for next 4 to 5 years.

While closing the meeting, NPD Mr. Marasini thanked all participants and wished continued support for implementing the Project in new direction after scoping of the Project and also hoped significant contribution to be received from DFID and Denmark in addition to UNDP.

The board members agreed to design a longer term project before end of this project.

Agenda 5: A.O.B:	
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